

REGULATION AND ASSURANCE COMMITTEE

Date:	Wednesday 17 February 2021	Time:	13:30-16:30
Venue:	Microsoft Teams Meeting	Chair:	Dr Maxwell Mclean

Strategic Objectives (SO)		Committee Role
1	To provide outstanding care for patients	Oversight and assurance
2	To deliver our financial plan and key performance targets	Oversight and assurance
3	To be in the top 20% of employers	Oversight and assurance
4	To be a continually learning organisation	Oversight and assurance
5	To collaborate effectively with local and regional partners	Oversight and assurance

Time	No.	Agenda Item	Lead	Outcome To alert To approve To note To assure	Papers attached
13.30	RC.2.21.1	Apologies for Absence	Chair	To note	Verbal
	RC.2.21.2	Declarations of Interest	Chair	To approve	Verbal
	RC.2.21.3	Minutes of the meeting held on 16 December 2020	Chair	To approve	RC.2.21.3
	RC.2.21.4	Matters escalated from executive directors	Chair	To alert	Verbal

13.40	Quality				
	RC.2.21.5	Quality Academy Chairs' Report	Chief Medical Officer/Chief Nurse	To note	RC.2.21.5
	RC.2.21.6	Quality dashboard – December 2020	Chief Medical Officer/Chief Nurse	To assure	RC.2.21.6
	RC.2.21.6a	Quality oversight and assurance exception report – December 2020	Chief Medical Officer	To note	RC.2.21.6a
	RC.2.21.7	Quality strategic risks	Chief Medical Officer	To assure	RC.2.21.7
	RC.2.21.8	Serious Incident Report - December 2020	Chief Medical Officer	For decision	RC.2.21.8
	RC.2.21.9	Maternity services update – January 2021	Chief Nurse	To note	RC.2.21.9
	RC.2.21.10	Ockenden Assurance Submission	Chief Nurse	To note	RC.2.21.10
	RC.2.21.11	IPC Board Assurance Framework	Chief Nurse	To approve	RC.2.21.11
	RC.2.21.12	Infection Prevention and Control report – August-December 2020 (Q2 & Q3)	Chief Nurse	To approve	RC.2.21.12
	RC.2.21.13	Parliamentary Health Service Ombudsman Report	Chief Nurse	To note	RC.2.21.13
	RC.2.21.14	COVID-19 Vaccination Programme Update	Chief Nurse	To assure	Presentation

14.40	People
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	RC.2.21.15	People Academy Chair's Report	Director of HR	To note	RC.2.21.15
	RC.2.21.16	People dashboard – December 2020	Director of HR	To assure	RC.2.21.16
	RC.2.21.17	People strategic risks	Director of HR	To assure	RC.2.21.17
	RC.2.21.18	Staff well-being and resilience	Director of HR	To assure	Verbal

15.10	Finance and Performance				
	RC.2.21.19	Finance and Performance Academy Chairs' Report	Director of Finance/ Chief Operating Officer	To note	RC.2.21.19
	RC.2.21.20	Finance and Performance dashboard – December 2020	Director of Finance/ Chief Operating Officer	To assure	RC.2.21.20
	RC.2.21.21	Finance & Performance strategic risks	Director of Finance/ Chief Operating Officer	To assure	RC.2.21.21
	RC.2.21.22	COVID-19 – Operational Update	Chief Operating Officer	To note	Refer to RC.2.21.23
	RC.2.21.23	Re-establish and recovery report – December 2020	Chief Operating Officer	To note	RC.2.21.23
	RC.2.21.24	Performance report – December 2020	Chief Operating Officer	To note	RC.2.21.24
	RC.2.21.25	Finance report – Month 10	Director of Finance	To note	RC.2.21.25

16.10	Assurance				
	RC.2.21.26	Strategic Risk Register Movement Log	Associate Director of Corporate Governance	To assure	RC.2.21.26
	RC.2.21.27	Governance Review - Update	Associate Director of Corporate Governance	To note	RC.2.21.27
	RC.2.21.28	Update on assurance & progress of the Internal Audit Plan	Director of Finance	For decision	RC.2.21.28

16.25	RC.2.21.29	Any other business	Chair	To advise	Verbal
	RC.2.21.30	Matters to escalate to the Board of Directors or elsewhere	Chair	To approve	Verbal
	RC.2.21.31	Date and time of next meeting 10 March 2021 1.30-4pm	Chair		Verbal

	Regulation & Assurance Committee reference documents				
	RC.2.21.32	Strategic Risk Register (full report)		For information	RC.2.21.32
	RC.2.21.33	Academy Minutes <ul style="list-style-type: none"> People Academy – 30 September 2020 	Director of HR	For information	RC.2.21.33